

ANNUAL PROCUREMENT PLAN FOR 2018
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
- For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- Region XIII
 - Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Cataram)- Regions VI, VII, VIII, X, & XI
 - Surigao Del Norte - Surigao Del Norte
 - Zamboanga Sibugay- Zamboanga Sibugay
 - Cariguin - Cariguin
- Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
- APPs are considered incorrect if: a) Form used is other than the prescribed format downloaded at ps-phileps-gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.
- For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
- The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - DBM Central Office- for entities in the Central Office
 - DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCS

The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:

 - ps.app.nga@gmail.com- For central and regional offices of all national government agencies
 - ps.app.suc@gmail.com- For main and other campuses of all state universities and colleges
 - ps.app.goccd@gmail.com- For all central and regional offices of government owned and controlled corporations
 - ps.app.depded@gmail.com- For primary and secondary schools
 - ps.app.lgu@gmail.com- For Local Government Units
- Consistent with Circular Letter No.2016-09 dated October 27, 2016, the APP for FY 2017 must be submitted on or before **November 30, 2016**.
- Rename your APP file in the following format: APP2017- Name of Agency- Region (e.g. APP2017-PS- Central Office).
- For further assistance/clarification, agencies may call the Corporate Planning and Business Development Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: SULTAN KUDARAT STATE UNIVERSITY
 Region: REGION XII
 Address: ACCESS, EIC MONTILLA, TACURONG CITY

Agency Account Code: _____

Contact Person: ELVIE V. DIAZ, PHD
 Position: BAC SECRETARIAT CHAIRMAN
 E-mail: sksubacsec1@gmail.com
 Telephone/Mobile Nos: 09756277603

Item & Specifications	Unit of Measure	Quantity Requirement												Total Quantity	Price Catalogue as of October 14, 2016	TAM				
		Jan	Feb	March	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT
A. AVAILABLE AT PROCUREMENT SERVICE STORES																				
COMMON ELECTRICAL SUPPLIES																				
1 BATTERY, dry cell AA, 2 pieces per blister pack	pack	10	5		15	261.3	5	5		10	174.2				0	0	0	35	17.42	
2 BATTERY, dry cell AAA, 2 pieces per blister pack	pack	10	5		15	225.45	5		5	10	150.3				0	0	0	35	15.03	
3 BATTERY, dry cell D, 2 pieces per blister pack	pack				0	0				0	0				0	0	0	0	77.56	

4	FLUORESCENT LAMP, tubular, 28 watts	tube					0	0										0	0	0	0	0	114.40
5	FLUORESCENT LAMP, tubular, 36 watts	tube	10	15		25	7020	10	10	5	25	7020						0	0	0	0	0	280.80
6	COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box	piece				0	0				0	0						0	0	0	0	0	
7	TAPE, electrical	roll	10	15	10	35	637	10	5	5	20	364	10	10	5	25	455						18.20
COMMON OFFICE SUPPLIES																							
1	ACETATE, gauge #3, 50m per roll	roll	2	1	2	5	3120				0	0	3	1	1	5	3120						624.00
2	AIR FRESHENER, 280ml/150g min	can	10	10	5	25	2080	10	10	5	25	2080	10	10	5	25	2080						83.20
3	ALCOHOL, 70%, ethyl, 500ml	bottle	10	10	5	25	1195.5	10	10	5	25	1195.5	10	10	5	25	1195.5						47.82
4	CARBON FILM, A4 size, 100 sheets per box	box				0	0				0	0				0	0						197.58
5	CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box	box				0	0				0	0				0	0						202.80
6	CARTOLINA, assorted color, 20 pieces per pack	pack	10	5		15	967.2	5	5		10	644.8				0	0						64.48
7	CHALK, white, enamel, 100 pieces per box	box	15		15	30	775.8	10	10	10	30	775.8				0	0						25.86
8	CLEARBOOK, A4 size	piece				0	0				0	0				0	0						39.52
9	CLEARBOOK, Legal size	piece				0	0				0	0				0	0						43.68
10	CLIP, backfold, 19mm, 12 pieces per box	box	10	5	10	25	182	15	5	5	25	182	10	10	5	25	182						7.28
11	CLIP, backfold, 25mm, 12 pieces per box	box	10	5	10	25	260	10	10	5	25	260	10	5	10	25	260						10.40
12	CLIP, backfold, 32mm, 12 pieces per box	box	10	5	10	25	478	15	10		25	478	15	5	5	25	478						19.12
13	CLIP, backfold, 50mm, 12 pieces per box	box	10	5	10	25	909.5	15	5	5	25	909.5	10	5	10	25	909.5						36.38
14	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	piece				0	0				0	0				0	0						31.20
15	DATA FILE BOX, made with chipboard, with closed ends	box	40	20	20	80	5582.4	50	15	15	80	5582.4	40	30	10	80	5582.4						69.78
16	DATA FOLDER, made with chipboard, taglia lock	piece	100	50	100	250	17160	150	50	50	250	17160	100	50	50	200	13728						68.64
17	ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box	box	1			1	381.54	1			1	381.54	1			1	381.54						381.54
18	ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box	box	5		5	10	5074	2	2	1	5	2537	3		2	5	2537						507.40
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	box	5		5	10	6217.1	2	2	1	5	3108.6	5	5		10	6217.1						621.71
20	ENVELOPE, EXPANDING, plastic	piece	10	5	5	20	552.2	10	5	5	20	552.2	10	10		20	552.2						27.61
21	ENVELOPE, MAILING, 500 pieces per box, 80 gsm	box	5		5	10	4992	2	1	2	5	2496	5			5	2496						499.20

49	NOTE PAD, stick-on, (3'x3''), 100 sheets per pad	pad	15	10	10	35	1418.9	15	10	10	35	1418.9	10	15	10	35	1418.9	0	0	105	40.54
50	NOTE PAD, stick-on, (3'x4''), 100 sheets per pad	pad	15	10	10	35	1892.1	15	15	5	35	1892.1	20	15		35	1892.1	0	0	105	54.06
51	PAD PAPER, Ruled	pad				0	0	5			5	91.3				0	0	0	0	5	18.26
52	PAPER CLIP, gem type, 48mm, 100 pieces per box	box	20	20	20	60	771	25	15	10	50	642.5	20	20	20	60	771	0	0	170	12.85
53	PAPER CLIP, gem type, 31mm, 100 pieces per box	box	20	20	20	60	385.8	25	15	10	50	321.5	20	20	20	60	385.8	0	0	170	6.43
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	30	30	40	100	12790	50	25	25	100	12790	50	25	25	100	12790	0	0	300	127.90
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	40	30	30	100	15405	50	25	25	100	15405	50	25	25	100	15405	0	0	300	154.05
56	PAPER, Multi-Purpose (COPY) A4, 70gsm	ream	40	30	40	110	12903	50	25	25	100	11730	50	25	25	100	11730	0	0	310	117.30
57	PAPER, Multi-Purpose (COPY), Legal size, 70gsm	ream	40	30	40	110	14040	50	25	25	100	12764	25	50	25	100	12764	0	0	310	127.64
58	PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets per pack]	ream	2			2	176.8	2			2	176.8	1			1	88.4	0	0	5	88.40
59	PAPER, Thermal, 216mm x 30m	roll				0	0				0	0				0	0	0	0	0	31.15
60	PENCIL, lead, w/eraser, one(1) dozen per box	box				0	0				0	0				0	0	0	0	0	19.62
61	PHILIPPINE NATIONAL FLAG	piece	2	3		5	1393.6	10	10	5	25	6668	3	2		5	1393.6	0	0	35	278.72
62	RECORD BOOK, 300 pages, size: 214mm x 278mm min	book	15	10	10	35	2111.2	10	10	10	30	1809.6	15	10	10	35	2111.2	0	0	100	60.32
63	RECORD BOOK, 500 pages, size: 214mm x 278mm min	book	15	10	10	35	3039.8	10	10	10	30	2605.5	15	10	10	35	3039.8	0	0	100	86.85
64	RING BINDER, Plastic 32mm, 10 pieces per bundle	bundle	10	5		15	3853.1	5	5	5	15	3853.1	5			5	1284.4	0	0	35	256.87
65	RUBBER BAND, 70mm min lay flat length (#18)	box	5	5		10	933.1	1	1	1	3	279.93	2			2	186.62	0	0	15	93.31
66	RULER, plastic, 450mm, 1 piece in individual plastic	piece	5	5		10	154.8	5	5	5	15	232.2				0	0	0	0	25	15.48
67	SIGN PEN, black	piece	25		25	50	1905	20	20	10	50	1905	20	20	10	50	1905	0	0	150	38.10
68	SIGN PEN, blue	piece	25		25	50	1905	25	20	10	55	2095.5	20	25	5	50	1905	0	0	155	38.10
69	SIGN PEN, red	piece	10	15		25	952.5	10	10	5	35	952.5	5	10	10	25	952.5	0	0	75	38.10
70	STAMP PAD INK, violet, 50mL	bottle	10	5	5	20	492.6				0	0	10	5	5	20	492.6	0	0	40	24.63
71	STAMP PAD, felt pad, min 60mm x 100mm	piece	10	5	5	20	553.2	10	5	5	20	553.2				0	0	0	0	40	27.66
72	STAPLE WIRE, Heavy duty, 23/13	box	10	15	10	35	819	20	5	5	30	702	20	10	5	35	819	0	0	100	23.40
73	STAPLE WIRE, Standard	box				0	0				0	0				0	0	0	0	0	18.92
74	TAPE, masking, 24mm, 50 meters length	roll	10	15	10	35	1929.2	10	5	10	25	1378	10	10	5	25	1378	0	0	85	55.12
75	TAPE, masking, 48mm, 50 meters length	roll	15	10	15	40	4201.6	10	5	10	25	2626	15	5	5	25	2626	0	0	90	105.04

76	TAPE, transparent, 24mm, 50 meters	roll	15	10	10	35	382.2	10	10	5	25	273	15	5	5	25	273			0	0	85	10.92
77	TAPE, transparent, 48mm, 50 meters	roll	15	10	10	35	928.2	10	5	10	25	663	10	10	5	25	663			0	0	85	26.52
78	TAPE, packaging, 48mm, 50 meters length	roll	15	10	10	35	1145.9	15	5	5	25	818.5	15	10		25	818.5			0	0	85	32.74
79	TOILET TISSUE, 12 rolls per pack	pack	25		25	50	3380	20	20	10	50	3380	25	10	15	50	3380			0	0	150	67.60
80	TWINE, plastic, one kilo per roll	roll	5		5	10	499.2				0	0				0	0			0	0	10	49.92
81	WRAPPING PAPER, kraft, 50 sheets per pack	pack				0	0				0	0				0	0			0	0	0	128.84
82	Software					0	0				0	0				0	0			0	0	0	
83	Airline Travel					0	0				0	0				0	0			0	0	0	
COMMON OFFICE DEVICES																							
1	CUTTER BLADE, heavy duty cutter, 10 pieces per tube	tube	5		5	10	91.9		5	5	5	45.95	5	5	10	91.9			0	0	25	9.19	
2	CUTTER KNIFE, heavy duty	piece				0	0	5	5	5	15	296.4				0	0			0	0	15	19.76
3	DATING AND STAMPING MACHINE	piece	2		2	4	1913.5	3			3	1435.1	2	1		3	1435.1			0	0	10	478.58
4	PENCIL SHARPENER, 1 piece in individual plastic case	piece	2		3	5	936	3			3	561.6	1	1	1	3	561.6			0	0	11	187.20
5	PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	piece	5		5	10	1142.8	5			5	571.4				0	0			0	0	15	114.28
6	SCISSORS, (6")	pair	5		5	15	205.95				0	0				0	0			0	0	15	13.73
7	STAPLER, standard	piece	5		5	15	1232.4	5	5	5	15	1232.4	5	5	5	15	1232.4			0	0	45	82.16
8	STAPLER, binder type, heavy duty for high volume stapling, 25-135 sheets of <small>70gram bond paper-stapler capacity min</small>	piece	1		1	2	1757.6				0	0				0	0			0	0	2	878.80
9	STAPLE REMOVER, plier type	piece	5		5	10	181.8	5	5	5	15	272.7	5	5	5	15	272.7			0	0	40	18.18
10	TAPE DISPENSER, table top	piece	5		5	10	477.2	3	2		5	238.6	5			5	238.6			0	0	20	47.72
11	WASTE BASKET, non-rigid plastic	piece				0	0				0	0				0	0			0	0	0	23.90
COMMON JANITORIAL SUPPLIES																							
1	BROOM, soft (tambo)	piece	5		5	10	884	5	5		10	884	5	5		10	884			0	0	30	88.40
2	BROOM, stick (tingting)	piece	5		5	10	239.2	5	5		10	239.2	5	5		10	239.2			0	0	30	23.92
3	CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap	bottle	10		10	35	1456	10	5	10	25	1040	10	10	5	25	1040			0	0	85	41.60
4	CLEANSER, scouring powder, 350gram/can	can	10		5	25	531.75	10	10	5	25	531.75				0	0			0	0	50	21.27

5	DETERGENT POWDER, all purpose, 1kilo/pouch	pouch	25	10	15	50	1871.5	25	15	10	50	1871.5	20	20	10	50	1871.5			0	0	150	37.43
6	DISINFECTANT SPRAY, 400-550 grams	can	25	10	15	50	5980	15	25	10	50	5980	25	15	10	50	5980			0	0	150	119.60
7	DUST PAN, non-rigid plastic	piece	10	20	5	35	873.6	15	5	5	25	624	10	10	10	30	748.8			0	0	90	24.96
8	FLOOR WAX, Paste, red	can	15	10	10	35	7098				0	0				0	0			0	0	35	202.80
9	FURNITURE CLEANER, aerosol, 300ml/can	can	10	15	10	35	2966.6	10	5	5	20	1695.2	20	10	5	35	2966.6			0	0	90	84.76
10	INSECTICIDE, aerosol type, 600ml/can	can	10	10	10	30	3744	15	10	5	30	3744	10	10	10	30	3744			0	0	90	124.80
11	MOPBUCKET	piece	2			2	3822				0	0				0	0			0	0	2	1,911.00
12	MOPHANDLE, screw type, aluminum handle	piece	10	10	10	30	4274.4	15	10	5	30	4274.4	10	2	3	15	2137.2			0	0	75	142.48
13	MOPHEAD, made of rayon	piece	25	25	25	75	7410	25	25	25	75	7410	25	25	25	75	7410			0	0	225	96.80
14	RAQ, all cotton, 32 pieces per kilo per bundle	bundle				0	0				0	0				0	0			0	0	0	49.69
15	SCOURING PAD, 5 pieces per pack	pack	5			5	514.8	5			5	514.8				0	0			0	0	10	102.96
16	TRASHBAG, plastic, transparent, 10pc/roll	roll	10	15		25	3497	10	5	10	25	3497	10	10	5	25	3497			0	0	75	139.88
17	DISINFECTANT, bleaching solution	cont				0	0				0	0				0	0			0	0	0	101.82
																							7.28
COMMON OFFICE EQUIPMENT																							
BINDING AND PUNCHING MACHINE,																							
1	two(2) hand lever system, 34cm or 13" (24 holes) Punching, width adjustable to	unit	2			2	20800				0	0				0	0			0	0	2	10,400.00
2	CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit	10	5		15	2028	5			5	676				0	0			0	0	20	135.20
3	CALCULATOR, SCIENTIFIC, 1 unit per box	unit	3			3	776.52				0	0	2			2	517.68			0	0	5	258.84
4	CHAIR, monoloc, without armrest, beige	piece				0	0				0	0				0	0			0	0	0	254.68
5	CHAIR, monoloc, without armrest, white	piece				0	0				0	0				0	0			0	0	0	254.80
6	DIGITAL VOICE RECORDER, 4GB (expandable), 1 unit in individual box	unit				0	0				0	0				0	0			0	0	0	6,229.60
7	DOCUMENT CAMERA, four(4) reference points demarcate viewing area, 16X(1600X) consecutive zoom, PC and Doc Cam video switcher, plug and play	unit				0	0				0	0				0	0	2		2	90944	2	25,272.00
8	ELECTRIC FAN, Industrial	unit				0	0				0	0				0	0			0	0	0	956.80
9	ELECTRIC FAN, orbit type	unit				0	0				0	0				0	0			0	0	0	1,248.00
10	ELECTRIC FAN, stand type	unit				0	0				0	0				0	0			0	0	0	967.10
11	ELECTRIC FAN, wall type	unit				0	0				0	0				0	0			0	0	0	790.40

HANDBOOK ON PHILIPPINE 1 GOVERNMENT PROCUREMENT-RA 918d(6th Edition), 6" x 9", 296 pages.																				
CONSUMABLES																				
1	INK CART, BROTHER LC39BK, Black	cart	2			2	123.66						0	0			0	0	2	61.83
2	INK CART, BROTHER LC39C, Cyan	cart				0	0						0	0			0	0	0	447.20
3	INK CART, BROTHER LC39M, Magenta	cart				0	0						0	0			0	0	0	447.20
4	INK CART, BROTHER LC39Y, Yellow	cart				0	0						0	0			0	0	0	447.20
5	INK CART, BROTHER LC67B, Black	cart				0	0						0	0			0	0	0	910.00
6	INK CART, BROTHER LC67C, Cyan	cart				0	0						0	0			0	0	0	546.00
7	INK CART, BROTHER LC67M, Magenta	cart				0	0						0	0			0	0	0	546.00
8	INK CART, BROTHER LC67Y, Yellow	cart				0	0						0	0			0	0	0	546.00
9	INK CART, BROTHER LC67HYBK, Black	cart				0	0						0	0			0	0	0	1,538.16
10	INK CART, BROTHER LC67HYC, Cyan	cart				0	0						0	0			0	0	0	868.40
11	INK CART, BROTHER LC67HYM, Magenta	cart				0	0						0	0			0	0	0	868.40
12	INK CART, BROTHER LC67HY, Yellow	cart				0	0						0	0			0	0	0	868.40
13	INK CART, CANON PG-810, Black	cart	25	10	10	45	34866	20	10	10	40	30992	15	15	5	35	35718	120	774.80	
14	INK CART, CANON PG-740, Black	cart				0	0						0	0			0	0	0	754.00
15	INK CART, CANON PGI-725, Black	cart				0	0						0	0			0	0	0	574.08
16	INK CART, CANON CLI-726, Black	cart				0	0						0	0			0	0	0	534.56
17	INK CART, CANON CL-811, Colored	cart	25	10	10	45	46004	20	10	10	40	40893	15	15	5	35	35781	120	1,022.32	
18	INK CART, CANON CL-741, Colored	cart				0	0						0	0			0	0	0	1,001.52
19	INK CART, CANON CLI-726, Cyan	cart				0	0						0	0			0	0	0	535.60
20	INK CART, CANON CLI-726, Magenta	cart				0	0						0	0			0	0	0	535.60
21	INK CART, CANON CLI-726, Yellow	cart				0	0						0	0			0	0	0	535.60
22	INK CART, EPSON C13T038190 (T0 38), Black	cart				0	0						0	0			0	0	0	491.92
23	INK CART, EPSON C13T039090 (T0 39), Colored	cart				0	0						0	0			0	0	0	770.64
24	INK CART, EPSON C13T05190(73N)(91N),Black	cart				0	0						0	0			0	0	0	426.40

35	INK CART, EPSON C31T05290(73N)(91N),Cyan	cart				0	0			0	0			0	0					0	0	426.40
36	INK CART, EPSON C31T05390(73N)(91N),Magenta	cart			0	0			0	0				0	0					0	0	426.40
37	INK CART, EPSON C31T05490(73N)(91N),Yellow	cart			0	0			0	0				0	0					0	0	426.40
28	INK CART, EPSON C1316664100 (T6641), Black	cart	20	15	10	45	11466	20	10	10	40	10192	15	15	5	35	8918			0	0	254.80
29	INK CART, EPSON C1316664200 (T6642), Cyan	cart	20	15	10	45	11466	15	15	10	40	10192	15	15	5	35	8918			0	0	254.80
30	INK CART, EPSON C1316664300 (T6643), Magenta	cart	20	15	10	45	11466	15	15	10	40	10192	15	15	5	35	8918			0	0	254.80
31	INK CART, EPSON C1316664400 (T6644), Yellow	cart	20	15	10	45	11466	15	15	10	40	10192	15	15	5	35	8918			0	0	254.80
32	INK CART, HP 51645A, (HP45), Black	cart				0	0				0	0				0	0			0	0	1,346.80
33	INK CART, HP C1833A, (HP23), Tri-color	cart				0	0				0	0				0	0			0	0	1,612.00
34	INK CART, HP C4844A, (HP10), Black	cart				0	0				0	0				0	0			0	0	1,554.80
35	INK CART, HP C4906AA, (HP940XL), Black	cart				0	0				0	0				0	0			0	0	1,554.80
36	INK CART, HP C4907AA, (HP940XL), Cyan	cart				0	70				0	0				0	0			0	0	1,034.80
37	INK CART, HP C4908AA, (HP940XL), Magenta	cart				0	0				0	0				0	0			0	0	1,034.80
38	INK CART, HP C4909AA, (HP940XL), Yellow	cart				0	0				0	0				0	0			0	0	1,034.80
39	INK CART, HP C4936A, (HP18), Black	cart				0	0				0	0				0	0			0	0	982.80
40	INK CART, HP C4937A, (HP18), Cyan	cart				0	0				0	0				0	0			0	0	717.60
41	INK CART, HP C4938A, (HP18), Magenta	cart				0	0				0	0				0	0			0	0	717.60
42	INK CART, HP C4939A, (HP18), Yellow	cart				0	0				0	0				0	0			0	0	717.60
43	INK CART, HP C6578DA, (HP78), Tri-color	cart				0	0				0	0				0	0			0	0	1,606.80
44	INK CART, HP C6615DA, (HP15), Black	cart				0	0				0	0				0	0			0	0	1,237.60
45	INK CART, HP C6625AA, (HP17), Tri-color	cart				0	0				0	0				0	0			0	0	1,346.80
46	INK CART, HP C6656AA, (HP56), Black	cart				0	0				0	0				0	0			0	0	921.44
47	INK CART, HP C6657AA, (HP57), Tri-color	cart				0	0				0	0				0	0			0	0	1,466.40
48	INK CART, HP C8737AA, (HP27), Black	cart				0	0				0	0				0	0			0	0	836.80
49	INK CART, HP C8755WA, (HP94), Black	cart				0	0				0	0				0	0			0	0	930.80
50	INK CART, HP C8766WA, (HP95), Tri-color	cart				0	0				0	0				0	0			0	0	1,133.60
51	INK CART, HP C8767WA, (HP96), Black	cart				0	0				0	0				0	0			0	0	1,430.00

160	TONER CART, SAMSUNG MLT-D105L, Black	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,704.00
161	TONER CART, SAMSUNG MLT-D1085, Black	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,631.20
162	TONER CART, SAMSUNG MLT-D1195(ML-2010B3), Black	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,120.00
163	TONER CART, SAMSUNG MLT-D203E, Black	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,280.00
164	TONER CART, SAMSUNG MLT-D203L, Black	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,368.00
165	TONER CART, SAMSUNG MLT-D203U, black	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,464.00
166	TONER CART, SAMSUNG MLT-D205E, Black	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,736.00
167	TONER CART, SAMSUNG MLT-D205L, Black	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,888.00
168	TONER CART, SAMSUNG SCX-D6555A, Black	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,212.00
169	RIBBON CART, EPSON C135015916 (#8750), Black, for LX300	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	76.75
170	RIBBON CART, EPSON C135015931 (S015086), Black	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	724.88
171	RIBBON CART, EPSON C135015984 (S015327), Black	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	334.88
172	RIBBON CART, EPSON C135015633, Black, for LX310	cart			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	75.92
C. TOTAL (A + B):																				
D. ADDITIONAL PROVISION FOR																				
E. GRAND TOTAL (C + D)																				1
F. APPROVED BUDGET BY THE																				
G. MONTHLY CASH REQUIREMENTS																				
G.1	Available at Procurement Service Stores				577425				4E+05						3E+05					50944
G.2	Other Items not available at PS but																			
TOTAL MONTHLY CASH																				

*Other categories that are not indicated herein
 **Prices are FOB Manila/Applicable for Items
 under A.


We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:



 FERN C. FLORES, PHD
 Property/Supply Officer

Date Prepared:

Certified Funds Available /
 Certified Appropriate Funds Available:


 ELIZABETH D. BARBOSA, CPA
 Accountant /
 Local Budget Officer

Approved by:


 ROLANDO F. MECHANO, PHD
 Head of Office/Agency